

Chapter 4 - Adoption Event - ADE

Adoption Event Screen

The event screen is used to add information or documents and to create orders. Users must have security to be able to update case information.

Accessing the Event Screen:

NXT TRAN ADE TYPE ADD CASE NBR 00895019 PET 00000001 EVT PTY

From the Next Tran Line, enter ADE in the Next Tran field and the option that you want to perform (ADD/INQ/MOD/DEL) along with the case number. Press <Enter> and the system will display the screen.

The screenshot displays the Adoption Event Screen with the following fields and values:

- Event: ADD Case#: 02002777 Type: AC Filed: 0701 2002
- Jurist: 25275 HULL Attny: Worker
- Name: ADOPTION, BIRTH, DOB: 615 2002 Gen: Race:
- Num Date: 3 2003 Typ: Comments: Jurist Attny:
- Results: Legal Status:
- Custodial Party: Date Changed:
- Placement:
- Next Hearing: Time: Type: Jurist: Courtroom:
- Party Type: Attny: Party Type: Attny:
- MORE COMMENTS
- Form nbr requested: Sign Jurist:
- Nxt Tran: ADE Type: ADD Case#: 02002777 Petn#: 55555555 Event#: Pty:
- F1=Help F2=Nxt Tran F3=Exit F4=Prompt F6=System
- F8=Probate F9=Name Inq F10=Attny Inq F13=Notes F14=Dkt. Inq

At the bottom, it shows "08/006" and "Connected to remote server/host OSMSOUTH using port 23".

Following are the field descriptions for the Event Screen.

~Event~

This area displays the screen that you are in along with the transaction type you are performing.

~Case #~

This area displays the case number, listed next to the case number is the suffix number. The suffix number is used when there are multiple children in one case.

~Type~

This field displays the type of this case.

~Filed~

This field displays the filed date as entered on the case screen.

~Jurist~

This field displays the jurist that is handling this case as entered on the case screen.

~Attorney~

This field displays the attorney that is representing the adoptee as entered on the case screen.

~Worker~

This field displays the worker that is assigned to this case as entered on the case screen.

~Name~

This field displays the adoptees name as entered on the case screen.

~DOB~

This field displays the adoptees date of birth as entered on the case screen.

~Gender~

This field displays the gender of the adoptee as entered on the case screen.

~Race~

This field displays the race of the adoptee as entered on the case screen.

~NUM~

This field displays the event number assigned to this event by the system.

~Date~

Enter the date of this event. If you are entering an order date, make sure you enter the date that the hearing happened on as this is the date the caseload report picks up.

~Type~

Enter the code that best describes the document you are entering. Press <F4> for a list of valid event types. If this document is tracked by caseload, you must enter the code that the caseload report tracks.

~Comments~

Enter any comments that you would like to be associated with this event. If this field is left blank, the description from the code table will be inserted.

~Jurist~

Enter the jurist that is associated with this event. Press <F4> for a list of valid jurists. If this field is left blank, the jurist from the case screen will be added to the event.

~Attny~

Enter the attorney that is associated with this event. Press <F4> for a list of valid attorneys.

~Results~

Enter the result codes associated with this event. If this is an order, the results entered will print on the order. Press <F4> for a list of valid results

~Legal Status~

Enter the status of this adoptee. Press <F4> for a list of valid statuses.

~Custodial Party~

Enter the party that has custody of the adoptee. Press <F4> for a list of valid parties.

~Date Changed~

Enter the date that custody changed.

~Placement~

Enter the placement of the adoptee. Press <F4> for a list of valid placements.

~Next Hearing~

Enter the next hearing date.

~Time~

Enter the next hearing time.

~Type~

Enter the next hearing type.

~Jurist~

Enter the jurist that will hear the next hearing.

~Courtroom~

Enter the courtroom the hearing will be held in. Press <F4> for a list of valid courtrooms.

~Party Type~

Enter the party type for the party that you are appointing an attorney for.

~Attny~

Enter the attorney bar number that is representing this party. Press <F4> for a list of valid attorneys.

~More Comments~

Enter and "X" in this field if you have more comments about this event. Once all information has been entered and you press <Enter>, the system will display a comment screen for you to add comments to.

~Form Number Requested~

Enter the form number that you are creating. Press <F4> for a list of valid forms.

~Sign Jurist~

Enter the jurist that will be signing the order.

Multiple Child or Petition Event Screen

The multiple child or petition event screen is used to add information or documents and to create orders for more than one child or petition. Users must have security to be able to update case information.

From the Next Tran Line, enter the following:

```
NXT TRAN  ADE  TYPE ADD  CASE NBR  02000002  PET  _____  EVT  _____  PTY  _____
```

When all information has been added, press <Enter> and the system will display the screen you requested.

Sfx Petition Case# 00000111 Attorney #

1 TEST/MULT/ADOPTION

2 TEST/MULT/ADOPTION 2/

+

Num	Date	Typ	Comments	Jurist	Attny
	2004				

Results Legal Status

Custodial Party Date Changed

Placement

Next Hearing Time Type Jurist Courtroom

Party Type Attny Party Type Attny

MORE COMMENTS

Form nbr requested Sign Jurist

Nxt Tran ADE Type ADD Case# 00000111 Petn# 00000000 Event# Pty

F1=Help F2=Nxt Tran F3=Exit F4=Prompt F6=System

F8=Probate F9=Name Inq F10=Attny Inq F13=Notes F14=Dkt.Inq

02/002

1902 - Session successfully started \\SCAO\1N54QL5 on Ne05:

Enter all information regarding the event and press <Enter>. The system will create an event for each child/petition that you selected.

Adding or Modifying an Event Screen

From the Next Tran Line enter the following information:

NXT TRAN ADE TYPE MOD CASE NBR 02000002 PET EVT 1 PTY

When all information has been added, press <Enter> and the system will display the screen you requested.

Event MOD Case# 00000111 1 Type AD Filed 0101 2000
 Jurist 11953 CLATTERBAUGH Attny Worker
 Name TEST,MULT,ADOPTION DOB 101 1997 Gen M Race WA

Num	Date	Typ	Comments	Jurist	Attny
3	215 2000	NPC	NOTICE TO PRIOR COURT OF PRECE	11953	

Results Legal Status

Custodial Party Date Changed

Placement

Next Hearing 216 2000 Time 1400 Type ADP Jurist 11953 Courtroom A

Party Type Attny Party Type Attny

 MORE COMMENTS

Form nbr requested Sign Jurist

Nxt Tran ADE Type MOD Case# 00000111 1 Petn# 00000000 Event# 3 Pty

F1=Help F2=Nxt Tran F3=Exit F4=Prompt F6=System
 F8=Probate F9=Name Inq F10=Attny Inq F13=Notes F14=Dkt.Inq

MA b 08/006
 1902 - Session successfully started \\SCAO\1N54QL5 on Ne05:

The system will return the event screen for you.

Inquiring on an Event Screen

From the Next Tran Line enter the following information:

NXT	TRAN	ADE	TYPE	INQ	CASE	NBR	02000002	03	PET		EVT	1	PTY	
-----	------	-----	------	-----	------	-----	----------	----	-----	--	-----	---	-----	--

When all information has been added, press <Enter> and the system will display the screen you requested.

Event		INQ		Case#		00000111		1		Type		AD		Filed		0101		2000							
Jurist		11953		CLATTERBAUGH		Attny				Worker															
Name		TEST,MULT,ADOPTION		DOB		101		1997		Gen		M		Race		WA									
Num		Date		Typ		Comments		Jurist		Attny															
3		215		2000		NPC		NOTICE TO PRIOR COURT OF PRECE		11953															
Results														Legal Status											
Custodial Party				Date Changed																					
Placement																									
Next Hearing		216		2000		Time		1400		Type		ADP		Jurist		11953		Courtroom		A					
Party Type				Attny				Party Type				Attny													
MORE COMMENTS																									
Form nbr requested Sign Jurist																									
Nxt Tran		ADE		Type		INQ		Case#		00000111		1		Petr#		00000000		Event#		3		Pty			
F1=Help F2=Nxt Tran F3=Exit F4=Prompt F6=System																									
F8=Probate F9=Name Inq F10=Attny Inq F13=Notes F14=Dkt.Inq																									
22/013																									
I902 - Session successfully started \\SCAO\1N54QL5 on Ne05:																									

The system will return the event inquiry screen for you.

Deleting an Event Screen

From the Next Tran Line enter the following information:

NXT	TRAN	<u>A</u> DE	TYPE	<u>D</u> EL	CASE	NBR	02000002	<u>3</u>	PET	_____	EVT	<u>1</u>	PTY	___
-----	------	-------------	------	-------------	------	-----	----------	----------	-----	-------	-----	----------	-----	-----

When all information has been added, press <Enter> and the system will display the screen you requested.

The screenshot shows a terminal window with a title bar containing a 'B' icon and standard window controls. The main area of the terminal is light gray. At the bottom, there is a confirmation message in black text: 'ARE YOU SURE YOU WANT TO DELETE?' followed by 'PRESS F3 TO CANCEL DELETE'. To the right of this message, the text '98002237 55555555 0001 ADE' is displayed. At the very bottom of the terminal, there is a status bar. On the left, it shows 'MB' and 'b'. In the center, it says 'Connected to remote server/host OSMSOUTH using port 23'. On the right, it shows '01/001' and 'S\SCAO\1N54QLS on Ne05:'.

If you are sure that you want to delete this event, press <Enter> and the system will return the following screen.

RECORDS DELETED					
RESPNT	RECORDS DELETED	00	SCHED	RECORDS DELETED	01
PETN	RECORDS DELETED	00	DISPS	RECORDS DELETED	01
CHARGE	RECORDS DELETED	00	PARTY	RECORDS DELETED	00
NAME	RECORDS DELETED	00	DOCKET	RECORDS DELETED	01
ABS	RECORDS DELETED	00			

PRESS F3 TO CONTINUE

01/001

Connected to remote server/host.OSMSOUTH using port 23

\\SCAO\1N54QLS on Ne05:

The system will display the records that were deleted. Press <Enter> to exit this screen. The event is deleted.

Note: Be sure of your case number/petition number and event number. Once the event is deleted there is no recovery for it. Delete's can't be undone.